SEACREST SOUTHWEST
1044 CASTELLO DRIVE, SUITE #206
NAPLES, FLORIDA 34103-1900
(239) 261-3440 ♦ FAX: (239) 261-2013
Email: csr@swpropmgt.com

OWNER INFORMATION UPDATE

Dear Owners:
Please complete the following information promptly and return by fax, mail, or email. This information is needed to update our records so we can provide you with the best service possible.

Association: _____

Local Unit Address: _____

Owner Name (Primary Contact): _____

Cell Phone: _____ Email: _____

2nd Owner Name (if Applicable): _____

Cell Phone: _____ Email: _____

Alternate Mailing Address: _____

Which address should we use for mailing? _____ Unit Address _____ Alternate

Is Your Unit Currently Rented? _____ No _____ Yes Current Lease: _____/_____ to _____/_____

_____
Rental Agent (if Applicable) Phone Number

Person (other than self) to be notified in case of an emergency *(HomeWatch, neighbor, etc.)*:

_____
Name Phone Number Relationship

►Electronic Communications Authorization

____ **Yes,** I hereby agree and consent to be duly notified electronically of Association dues, meetings, and other communications as permitted by law. The email address provided above is accurate and may be used to deliver this information. **By checking "Yes" I consent to Seacrest Southwest utilizing any or all the above information for communication & billing purposes.**

____ **No, please send statements and notices by mail only.** *I acknowledge that it is my responsibility to update the mailing address at which I want to receive correspondence. I understand it is my responsibility to submit the update in writing via email, mail, or fax and confirm the receipt. I understand that my failure to do so may result in missed communications.*

I, the undersigned, am the owner of the unit listed above. All information provided above is accurate and may be used for communication purposes. I understand that it is my responsibility to provide Seacrest Southwest in writing (via mail, fax, or email) with any updates to the above information.

Signature: _____ **Date:** _____